

REDDING AREA BUS AUTHORITY
 Regular Meeting
 City Council Chambers
 777 Cypress Avenue
 Redding, California 96001
 November 16, 2009 5:15 p.m.

The meeting was called to order at 5:15 p.m. by Chair Jones with the following Board Members present: Bosetti, Connick, Dickerson, Hurlhey (Alternate for Lindsay), McArthur, and Stegall. Board Members Lindsay and Kehoe were absent.

Also present were City Manager Starman, Assistant City Manager Tippin, City Attorney Duverney, Transportation and Engineering Director Crane, Deputy City Clerk Mize, and Executive Assistant Stockwell.

PUBLIC COMMENTS

Cass Ditzler, Sequoia Middle School Principal extended appreciation for the school awareness campaign being done by RABA where students, school staff, and families are educated about the value and benefits of public transportation and offered the idea of complimentary passes to students as part of the promotional campaign.

CONSENT CALENDAR

The following matters were considered inclusively under the Consent Calendar:

Approval of Minutes - Regular Meeting of October 19, 2009

Approval of Cash Report, Accounts Payable Register and Staff Authorized Expenditures for October 2009

(R-010-250-025 & R-010-250-350)

It is recommended that the October 2009 Cash Report, including RABA investments totaling \$2,393,752.21, and Accounts Payable Register No. 4, check numbers 112023 through 112031 inclusive, in the amount of \$399,650.34 be approved.

System Report for October 2009

(R-010-800)

It is recommended that the System Report for October 2009 be accepted. Fixed Route ridership totaled 59,662 with a paid ridership of 56,861, showing a zero percent change in fixed ridership from last month and a decrease of 4 percent from last year. Demand response ridership totaled 5,782, with a paid ridership of 5,586, showing a zero percent change from September 2009 and a decrease of 27 percent over last year. Express Route ridership for the Burney Express Contract was 403 riders.

First Quarter Financial Performance Indicators

(R-010-090)

It is recommended that the First Quarter Financial Performance Indicators for fiscal year (FY) 2009-10 be accepted. The total fare box ratio (FBR) for the first quarter is 15.28 percent, which is slightly higher than the combined fare box ratio of 15 percent for the first quarter of 2008-09 but is lower than the 16.2 percent required for FY 2009-10 by the Shasta County Regional Transportation Planning Agency (RTPA).

Authorization to Apply for Proposition 1B Funds for Fleet Replacement

(R-010-280-500)

It is recommended that the Board authorize staff to apply for \$199,849 in State of California Proposition 1B (Prop 1B) - Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA) 2008-09 bond funds for RABA's Fleet Replacement Capital Program due to a severe decrease in Transportation Development Act (TDA) match funds.

MOTION: Made by Board Member Stegall, seconded by Board Member Connick, that all the foregoing items on the Consent Calendar be approved and adopted as recommended.

The Vote: Unanimous Ayes

AUTHORIZATION TO ISSUE REQUEST FOR PROPOSAL TO REPLACE EXISTING DISPATCH SOFTWARE

(R-010-030)

Transportation and Engineering Director Crane recapped that in 1997, RABA purchased the first licensed computer dispatch software called Schedule Pro to support a growing demand response system, and the current software needs to be replaced in a timely manner because it has reached the end of its usefulness and is no longer supported by the developer. He said that new available software offers specialized packages designed to serve small to mid-sized agencies like RABA, including the capability of using automatic vehicle locators (AVL) to track the vehicles with integrated mapping systems, a feature that staff is currently pursuing with Proposition 1B grant funding. Mr. Crane commented that the new software will additionally allow more timely dispatch of vehicles and increased service efficiency, while the purchase of the new vans and coaches as part of the replacement and upgrade of the RABA fleet will provide staff the opportunity to integrate new features in the vans with the capabilities of the new dispatch software system.

Mr. Crane advised that the approved 2009-10 budget identifies the use of approximately \$150,000 of the Proposition 1B funds for dispatch software, and utilization of these Proposition 1B funds will maximize Transportation Development Act dollars available for each member agency to use on transit operations and other local streets and roads projects.

Mr. Crane recommended that the Board authorize staff to prepare and issue a Request for Proposals (RFP) to procure new dispatch software for the demand response system.

MOTION: Made by Board Member McArthur, seconded by Board Member Stegall, that the Board authorize staff to prepare and issue a Request for Proposals (RFP) to procure new dispatch software for the demand response system.

The Vote:

AYES: Board Members: Bosetti, Connick, Dickerson, Hurlhey, McArthur, Stegall, and Jones

NOES: Board Members: None

ABSTAIN: Board Members: None

ABSENT: Board Members: Kehoe

ADJOURNMENT

There being no further business at the hour of 5:30 p.m., Chair Jones declared the meeting adjourned.

APPROVED:

Patrick Jones, Chair

ATTEST:

Pamela Mize, Deputy City Clerk