



## SEASONAL SALES

# CHRISTMAS TREE/PUMPKIN LOT FIVE STEP PROCESS

 **REDDING**  
CALIFORNIA  
City of Redding  
777 Cypress Avenue  
Redding CA 96001  
Telephone:  
(530) 225-4013  
FAX: (530) 225-4360

## **1) ZONING 18.17**

Seasonal sales of Christmas trees and pumpkins are allowed on non-residential properties and may include one temporary trailer (that has attached wheels) for a watchman and sales office for a period not to exceed 45 days. Reference Redding Municipal Code Section 18.17.020 I (Temporary Uses).

## **2) BUSINESS LICENSE**

A business license is required for all seasonal sales lots.

## **3) FIRE OVERVIEW**

*(Please see attached Fire Department Handout on page #5)*

A minimum Class 2-A, 10-B:C, fire extinguisher shall be located in an accessible location for each 3,000 square feet of floor/lot space; travel distance is not to exceed 75 feet.

Any tree-lot owner doing commercial fire-retardant treatment of trees will require a license from the State Fire Marshal's Office. Fire-retardant applications approved by the State Fire Marshal's Office may be sold for treatment by individual customers.

Temporary membrane structures, tents, or canopies must meet the requirements of the 2007 edition of the California Fire Code and the California Building Code for fire resistance.

Customers should be advised that unless flocking material is an approved fire retardant by the State Fire Marshal's Office, it does not render a tree fire retardant.

## **4) BUILDING OVERVIEW**

Overhead conductors for festoon lighting shall not be smaller than Number 12, except where supported by messenger wires (Section 225-6 [b] CEC).

In spans exceeding 40 feet, the conductors must be supported by a messenger wire, and the messenger wire must be supported by strain insulators (Section 225-6 [b] CEC).

Overhead spans of open conductors must have a minimum clearance from the ground of 12 feet. If over a driveway, a minimum 18-foot clearance is required (Section 225-18 CEC).

Where outdoor lamp holders are attached as pendants, the connections to the circuit wires shall be staggered. Where such lamp holders have terminals of a type that punctures the insulation and make contact with the conductors, they shall be attached only to conductors of the stranded type (Section 225-24 CEC).

If a generator is to be used to supply electrical power to the Christmas tree lot, the generator shall comply with CEC Section 250-34 for Portable and Vehicle Mounted Generators.

## **5) UTILITIES**

If your plans include the use of any City utilities (i.e. electric, water, or sewer) you will need to establish an account with the Utility Customer Service Department and pay a **\$200.00** deposit.

If there has been an electrical service at the site from the previous year, you may be able to set up your account and pay the deposit while you are at City Hall.

If there was not electrical service the previous year, you will need to set up your temporary power pole and have it inspected by the Building Division. Two days after the inspection, you will need to return to the Utility Customer Service Department to set up your account and pay your Deposit.

To Determine if there was an electrical service at the proposed site last year, please contact the Utility Customer Service Department at **(530) 339-7200**.

## **PERMITS AND INSPECTIONS**

A building permit and inspection will be required for the following items:

- ◆ Temporary sheds and buildings.
- ◆ Temporary light poles and fences over 6 feet in height.
- ◆ The Temporary electrical service supplying the lot.
- ◆ Any electrical wiring, lighting, generator, or outlets.
- ◆ Back flow protection of domestic water.

A fire prevention permit and inspection will be required for the following items:

- ◆ Temporary membrane structures, tents having an area in excess of 200 square feet, and canopies in excess of 400 square feet.

### **NOTE:**

***“TEMPORARY”, AS USED IN THIS HANDOUT, MEANS SEASONAL USE AND LESS THAN 45 DAYS.***

## **Helpful Phone Numbers:**

<b>Planning Department:</b>	<b>(530) 225-4020</b>
<b>Building Division:</b>	<b>(530) 225-4013</b>
<b>Inspection Request Line:</b>	<b>(530) 225-4017</b>
<b>Utility Customer Service:</b>	<b>(530) 339-7200</b>
<b>Fire Department:</b>	<b>(530) 225-4141</b>
<b>City Clerk- Licenses Department:</b>	<b>(530) 225-4056</b>

## CHRISTMAS TREE AND PUMPKIN LOT CHECKLIST

THINGS TO DO (in the order listed)	WHERE TO DO THEM
<input type="checkbox"/> <b>PROPOSED PLOT PLAN:</b> Please prepare a plot plan drawn to scale showing location of any and all: temporary structures, fire extinguishers, exits, lighting, and any source of power and/or water for proposed site.	<b>Home</b> please have plot plan prepared before seeing Planning.
<input type="checkbox"/> <b>PLANNING/ZONING:</b> Check to see if the proposed site is properly zoned.  Approved _____	<b>PERMIT CENTER</b> on the first floor, east side of the lobby at City Hall.
<input type="checkbox"/> <b>BUSINESS LICENSE:</b> Obtain a City business license.	<b>City Clerk's LICENSES</b> office on the first floor, west side of the lobby at City Hall.
<input type="checkbox"/> <b>BUILDING &amp; CODE ENFORCEMENT:</b> Obtain required building and electrical permits.  Approved _____	<b>PERMIT CENTER</b> on the first floor east side of the lobby at City Hall.
<input type="checkbox"/> <b>FIRE PREVENTION:</b> Obtain required permit from Fire Department.  Approved _____	
<input type="checkbox"/> <b>UTILITIES:</b> Sign up for electrical and/or water service.  Approved _____	<b>ELECTRIC CUSTOMER SERVICE CENTER</b> on the first floor west entrance of City Hall

**Notes:** \_\_\_\_\_

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# Plot Plan

Scale: 1"=\_\_\_

North: \_\_\_\_\_



Department:	Approved By:	Date:
Building		
Planning		
Fire		

## INFORMATION BULLETIN

# CHRISTMAS TREE LOT REQUIREMENTS

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### CODE REFERENCE

CALIFORNIA FIRE CODE (CFC), ARTICLE 32 / APPENDIX IV-B

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**NOTE:** The following are Code requirements for Christmas tree lots within the City of Redding:

1. Minimum Class **2-A 10:B:C** fire extinguisher(s) shall be located in accessible locations, within 75 feet travel distance to fire extinguishers.
2. Electrical wiring or temporary structures will require an inspection by the City of Redding Building Department.
3. Any tree lots doing commercial fire retardant treatment of trees will require a license from the California State Fire Marshal.
4. Fire retardant applications approved by the California State Fire Marshal may be sold for treatment to individual customers. Trees must be tagged after treatment.
5. All canopies and temporary shelters must be constructed using fire-resistive fabric, as approved by the California State Fire Marshal (T-19, CFC, Article 32).
6. All canopies and temporary shelters must be structurally sound and secured and meet all State and local codes. Parking shall be 20 feet from temporary structures (CFC, Article 32).
7. Customers should be advised that unless flocking material is an approved fire retardant by the California State Fire Marshal, it does not render a tree fire-retardant.
8. "No Smoking" signs shall be posted if there is hay, straw, sawdust, or other combustible materials used for floor covering.
9. Heating equipment shall be 10 feet from tents and canopies (CFC, Article 32).

If you have any questions, please feel free to contact this office at (530) 225-4141.