

**AGENCY APPLICATION
FOR ACCESS TO
CITY OF REDDING SURPLUS SUPPLIES**

This agency meets one of the following criteria, and wishes to be considered for access to the Public Surplus exclusive website to acquire City of Redding surplus supplies: Shasta County government agencies and special districts, Shasta County public schools, Shasta County volunteer fire departments, and any 501(c)(3) charitable organization serving a public purpose in Shasta County. (RMC 4.20.150)

Name of Agency _____

Address _____

Phone Number _____ Fax Number _____

Contact Person _____ Title _____

Contact's Phone Number _____ Email Address _____

Public Purpose of Agency _____

For charitable organizations serving a public purpose in Shasta County, attach proof of 501 (c)(3) status.

By signing below, the Agency understands its obligation to utilize the surplus items acquired from the City of Redding for Agency use only, or to assist those individuals the Agency directly serves. The Agency agrees to notify the City of Redding Purchasing Division whenever there is a change to the contact information listed above. Failure to use the Public Surplus exclusive website as it is intended; failure to adhere to the Public Surplus Buyer Agreement; or failure to comply with the City of Redding's Terms and Conditions for Reallocation may result in the Agency's inability to continue to access the exclusive website.

Signature

Date

Return completed form to:
City of Redding, Purchasing Division, P.O. Box 496071, Redding, CA 96049-6071